MINUTES OF NARMADA RWA GENERAL BODY MEETING
HELD ON 28TH JUNE 2020

1. The Narmada RWA General Body Meeting (GBM) was held on Sunday, 28th June 2020 at the CWG Community Centre at 1100 hours. Notice for conduct of the GBM was issued well in advance initially vide RWA Circular NRWA/2020 dated 12th February 2020 for holding the meeting of 22nd March 2020, however; the meeting could not be held due to Janta Curfew and subsequent Lockdown due to COVID19 crisis in the country. Subsequently, on commencement of UNLOCK 1.0, notice for conduct of the GBM was issued vide RWA Circular NRWA/2020 dated 10th June 2020 for holding the GBM on 28th June 2020 with safe distancing and sanitization.

2. Annual Report of the Narmada RWA for the activities conducted during the financial year 2018-19 was prepared and circulated alongwith Annual Audit Report through Notice Boards, WhatsApp and email to the Members for their perusal. Minutes of the Meeting is given in succeeding paragraphs.

3. **Opening Brief.** The General Secretary opened the General Body Meeting by briefing on the Agenda as follows:

   (a) Welcome Address by President.
   (b) Presentation of the Annual Report for the year 2018-19, including brief of work of done and details of major expenditure incurred during current financial year.
   (c) Presentation and approval of the Audited Account Report for the financial year 2018-19.
   (d) Presentation on changes in Rules of the Association and up-dation of Memorandum of Association; and passing of the same.
   (e) Nomination of Mr. Jaynendra Bharti, N-1/509 as Executive Member in place of Mrs. Namita Joshi moved out.
   (f) To consider and discuss any other item with the permission of the Chair.

4. **Welcome Address by President.** Mr. Vikram Gahlot, President welcomed the members to the Meeting and thanked them for sparing their valuable time. He highlighted the development activities undertaken by the RWA including welfare events such as Shri Ram Rasoi for feeding over 3500 persons, taking care of poor persons/senior citizen/Guards/Sanitary workers etc. He also stressed that there is complete transparency in the functioning of the RWA.

5. **Address by Vice President.** Mr. Ishwar Singh, Vice President appreciated the cooperation given by the residents in the welfare activities and thanked them for the same. He assured that the RWA will continue to work hard and ensure developments. He added that the exceptional work done by the RWA has been appreciated by many Agencies and Authorities including Mr. Manoj Tiwari, Hon’ble MP for Delhi.
6. **Address by Treasurer.** Mr. Rakesh Agrawal, Treasurer stressed that the funds are utilized very judiciously and transparently. All accounts data are captured and audited every year by a Chartered Accountant. The financial status of the RWA is strong. He however, requested that all members should pay their maintenance charges regularly so that development activities could continue smoothly.

7. **Activity Report.** Brig V.G. Subramanian, General Secretary presented the Activity Report for the financial year 2018-19. He highlighted the activities undertaken during the preceding year including progress on issues pertaining to the Society. He described the progress achieved in provision of adequate water, billing wavers in water supply, establishment of over 100 CC TVs in the Complex, work for commencement of the Narmada Apartments Recreation Centre (NARC), improvements in Security and MyGate App, development of Website for the RWA, renovation work at Main Gate, illumination in common areas etc. Constant interaction is being carried out with the agencies such as DDA, Delhi Govt for progressing the development activities. The same was perused and approved by the members.

8. **Accounts for FY 2018-19.** Audited accounts for the financial year 2018-19 were presented and perused during the meeting. The Audit Report was also put up in WhatsApp and Notice Board for perusal of all members. Approval of the accounts was proposed by Mr. S.D. Banga and seconded by Mr. Vikas Bhoot.

9. **Changes and Updation in Bylaws.** The Rules of the Association and Memorandum of Understanding were prepared in 2013, when the Association was initially formed. There was a need to therefore to update and amend the Bylaws to suit the present environment. Details of changes/updation carried out were explained to the members; these are as follows:

   (a) **Subscription.** Conditions for increase in Subscription charges were not covered in the earlier Para 3 of Rules & Regulations. It is now proposed that rate of subscriptions charges can be revised as per the prevailing circumstances in the Governing Body Meeting which should be ratified in the next General Body Meeting.

   (b) **Active Member.** It has been observed that some members do not pay the Maintenance Charges regularly despite frequent visits and reminders. Hence, the term Active Member has now been introduced at Para 8 of Rules & Regulations, to define a member who does not have more than three months charges due at a times. Defaulting members can pay their charges and become active members.

   (c) **Quorum.** It has been frequently observed that most residents (owners and tenants) are busy in their own daily schedule in New Delhi and do not find time to attend to RWA Meetings. Hence, it has been amended that quorum shall be 75 active members including members whose concurrence shall be obtained later in writing as per Para 10 of the Rules & Regulations.
(d) **Elections.** It has been felt by members that adequate time is not available for completion of development activities when elections are held every two years; hence based on the same it has now been proposed vide Para 17 of Rules & Regulations that elections to be held every three years. Members defaulting in payment over three months will not be able to participate in the elections and only members residing in Narmada apartments will participate. Further, members should have an active membership of over 12 months will be eligible for the posts of President, Vice President, General Secretary and Treasurer.

(e) **Tenure.** In view of the above clause for extension, tenure of the Governing Body shall now be three years as against two earlier, vide Para 22 of the Rules & Regulations.

(f) **Memorandum of Association.** No changes have been in the bylaws here, except updation of the names and details of the present elected Governing Body of the RWA.

10. **Approval.** Members approved the changes and updations in the Memorandum of Association and Rules & Regulations for Narmada RWA. The proposal was passed by Mr. Jaynendra Bharti and seconded by Mr. U.M.Puria.

11. **Nomination of Executive Member.** Mrs. Namita Joshi resident of N-5/107 (earlier N-4/204) presently Executive Member of the Narmada RWA has left New Delhi due to professional and family commitments. It was therefore proposed to nominate Mr. Jaynendra Bharti resident of N-1/509 as an Executive Member in her place, Mr. J Bharti expressed his willingness and said that he would work sincerely for development of the Narmada Society.

12. **Elections to the RWA Executive Body for 2020-2022.** General Secretary informed the members that elections to the RWA Executive Body were due this year. It was proposed to hold the elections to the Executive Body on 17th October 2020 (Sunday). Only active members of the Narmada RWA will be eligible to contest the election. An individual member can contest elections and file candidature for one post only. Another member shall second his/her nomination. The Executive Body will consist of 20 members: President, Vice President, General Secretary, Treasurer and 16 Executive Members. Hence, a member can contest for one of the above posts. Each member will have one vote. The member himself/herself or his/her representative will cast the vote. However, where a member is owner of more than one flat and is paying membership for each flat, then he can vote for each of the flat. An individual can cast his vote as a representative of a member only once; he cannot represent more than one member. Two Returning Officers will be appointed, who will not be residents of Narmada apartments. The decision of the Returning Officers on any matter related to the election of the Governing body shall be final. Detailed instructions will be issued later.
13. **Points from Members.** Details of Points received from Members and decisions thereon are given below:

(a) Mr. Adnan Ahmad (N-6/410) stated that the roundabout between Towers N-6 and N-5 requires to be cleaned by removing the Garbage Drums and by illuminating the area. The same was agreed upon.

(b) Mr. R.K. Bansal (N-5/402) requested that arboriculture of the area opposite Tower N-5 be improved by planting trees and suitably located the Presswala. The same was agreed for implementation.

(c) Mrs. Neera Suri (N-4/404) informed that the open area on the fourth floor be cleaned and the key for the Narmada Apartments Recreation Centre by given to her for utilization, as she lives on the same floor. Members agreed for the suggestion.

(d) Mr. S.D. Banga (N-6/509) enquired regarding the COVID19 Isolation Centre established by RWA. The President informed him that House No 107 in Narmada-1 has been established in the Complex, where 10 Oxygen Cylinders with Inhalers, Two Oxymeters and COVID Medical Kits have been installed. Approval from District Magistrate, New Delhi has been sought for the same.

14. There being no other points, the meeting concluded at 1245 hours.

(President)   (Vice-President)   (General Secretary)   (Treasurer)